

Filtering the patient list using List View

Introduction

List Views are lists of patient records selected and ordered on predefined criteria. Up to 10 List Views can be configured in your DAWN system.

Use List View to quickly access records for the following:

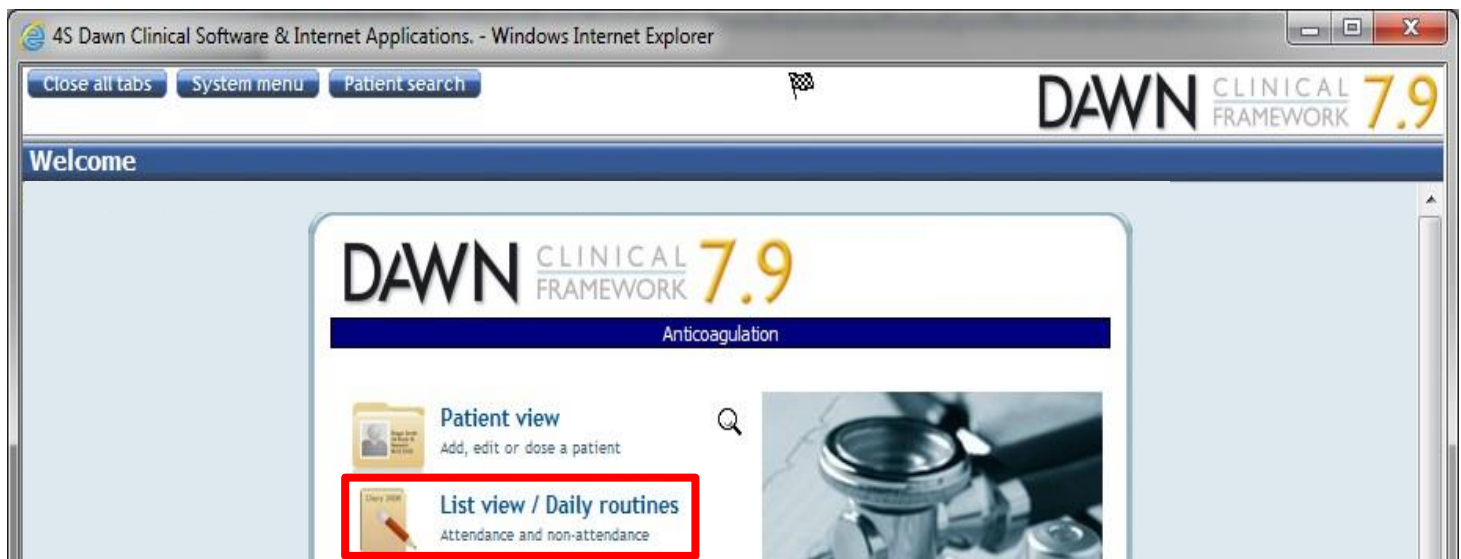
- Patients attending today
- Patients with abnormal INR results
- Patients with outstanding reminders
- Non-attendees and patients with no next test date

The user can apply filters such as date, INR range or patient status to refine the list of records viewed. Bulk messages can be sent for patients identified on a list view.

Note: If you edit/amend list views within the system, remember to check all changes thoroughly. This can be done using a 'dummy' patient within the system.

Accessing List View

1. From “Home Page” click **List View/ Daily routines** to go into “List View” screen.



2. The “List View” screen is split into two sections.
3. Section 1 allows you to filter patients using Drop Down menus.
4. Section 2 “Work List” tab shows the results of Drop Down menus in section.

4S Dawn Clinical Software & Internet Applications. - Windows Internet Explorer

Close all tabs System menu Patient search

List view X

DAWN CLINICAL FRAMEWORK 7.9

List view

With INRs / Provisional Doses

All (All patients)

(All risk classes)

(All diagnoses)

(Any target range)

All (All clinics)

(Any date)

(All types)

(All roles)

(Send bulk-message)

Work List Non Attendance Clinic Summary Status Reminders Events Reviews No Next Test Date Message

Filter With INRs / Provisional Doses

14 records found.

High

Time	Name	Hospital No	Test Date	INR	Target	TIR	Drugs	Events	Procedures	Reviews	Risk Class	Sa
	STRINGER, CAROLINE	11721949	18/11/2013	4.20	2.50	74%					Unclassified	73
08:00	JOYCE, MARGARET	11053057	15/11/2013	3.30	2.50	64%					High	00
12:10	MCDON, IAN	257728	18/11/2013	3.00	2.50	50%					Unclassified	00

Low

Time	Name	Hospital No	Test Date	INR	Target	TIR	Drugs	Events	Procedures	Reviews	Risk Class	Sa
08:00	BRERETON, KAMALA	12229037	18/11/2013	1.90	2.25	30%					High	00
08:00	READ, LOUISE	328374	15/11/2013	1.80	2.50	48%					High	00
10:20	SEGAL, HAROLD	11377354	15/11/2013	1.70	2.50	78%					Unclassified	00
08:00	CHANOCH, ELINOR	256418	15/11/2013	1.60	2.75	9%					Unclassified	00
08:00	MAXWELL, WILLIAM	12202173	18/11/2013	1.50	2.50	44%					High	00
08:00	WHITEHEAD, EMILY	609339	15/11/2013	1.30	2.50	9%					Medium	00

InRange

Time	Name	Hospital No	Test Date	INR	Target	TIR	Drugs	Events	Procedures	Reviews	Risk Class	Sa
	PANIEH, FARAMARZ	11306836	18/11/2013	3.40	3.75	86%					Unclassified	00
	Jaspert, Pincus	4048024493	11/11/2013	2.80	2.50	92%					Unclassified	00
08:00	PILSON, ANTHONY	20258227	18/11/2013	2.60	3.00	37%					Unclassified	00
	AUSTIN, SIDNEY	65756	01/10/2013	2.60	2.50	100%					Unclassified	00
	GOHIL, VELJI	359774	11/11/2013	2.20	2.50	91%					Unclassified	00

Section 1

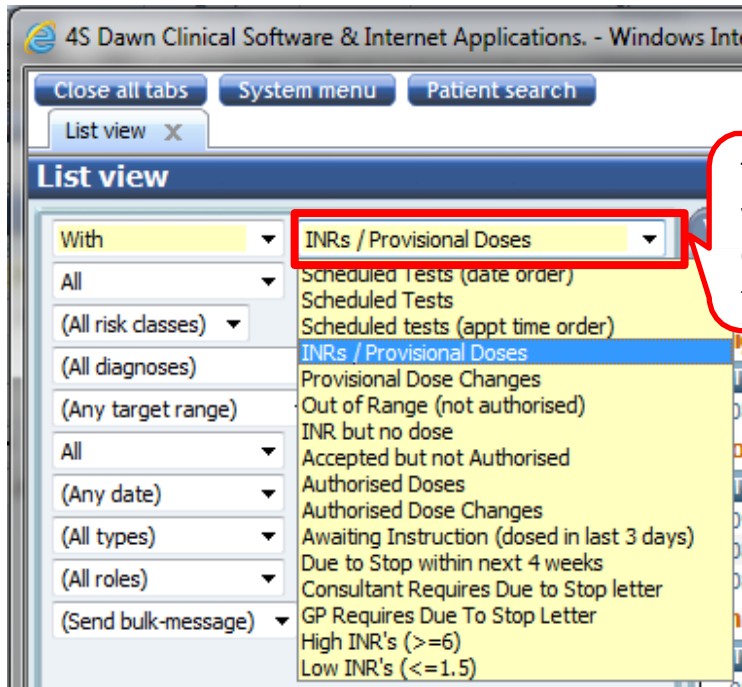
Section 2

OK Print

Section 1

You can choose several filters at once to find the correct subset of patients.

Note: Please check the list view and filters after a system installation or upgrade.

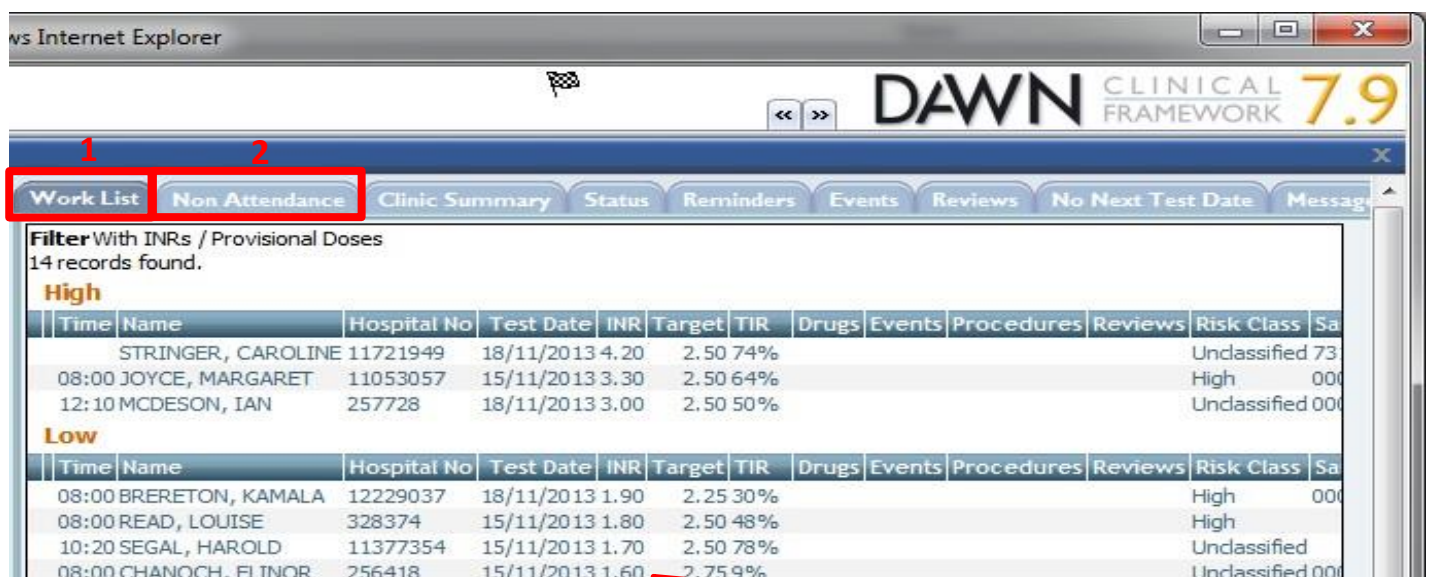


The available filters for this list view displayed here. You can choose several at once to find the correct subset of patients.

Section 2

This section shows the results of the drop down search. Where no search is specified, it will show various preset lists.

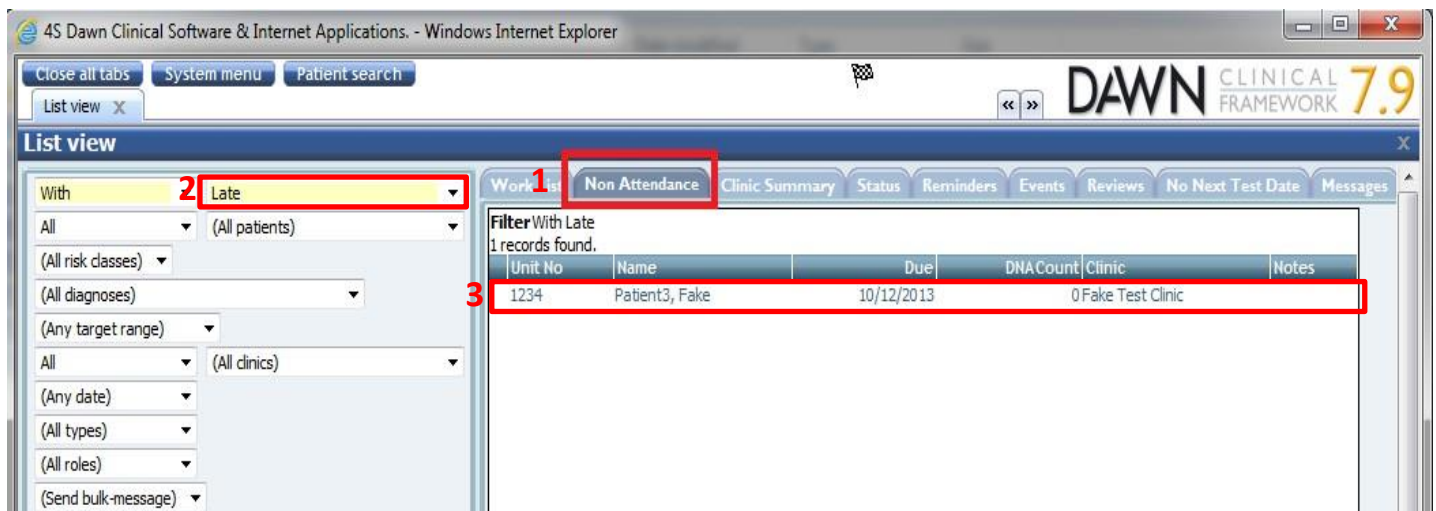
1. **"Work List"** tab – shows patients that are due to have an INR recorded after filtering.
2. The **"Non Attendance list"** – shows patients that have DNAd appointments, can be filtered further using the drop down menus.



Each patient is displayed here- click on the patient details to access that patient record (you can come back to the list later).

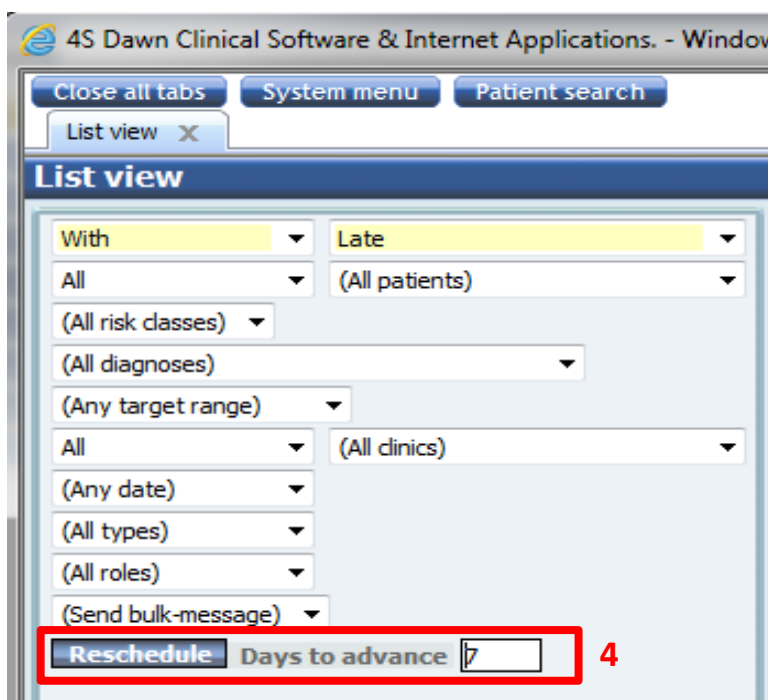
Using List View identify Patients who Did Not Attend (DNA)

1. Click on **"Non Attendance"** tab in section 2 to search for patient who Did Not Attend.
2. To further filter the search select **"With"** and **"Late"** form the dropdown menus.
3. Looking at the **"Non Attendance"** list view, we can see a list patients below who DNAd.



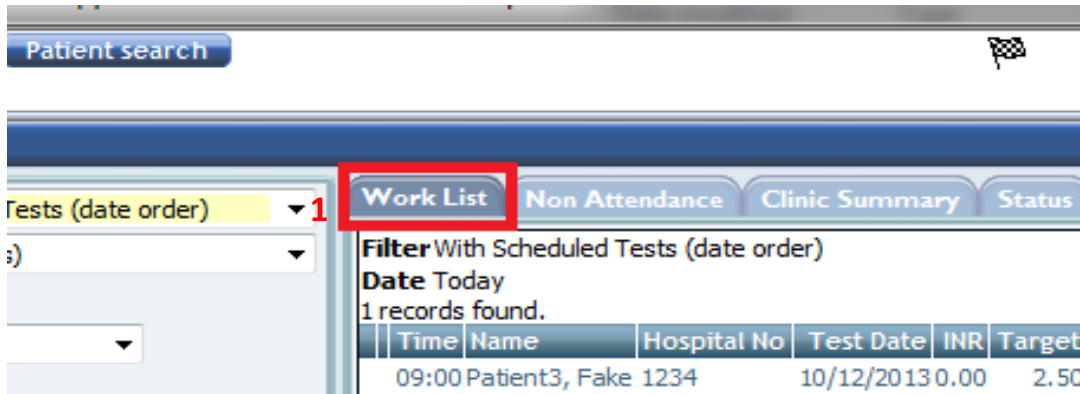
Using List Views to Reschedule Patients

4. To reschedule the patient in the right hand list, click on the **"Reschedule"** button. This will mark the patient as a DNA and move their next appointment on by a week (or however many days you specify in the **"Days to advance"** box).

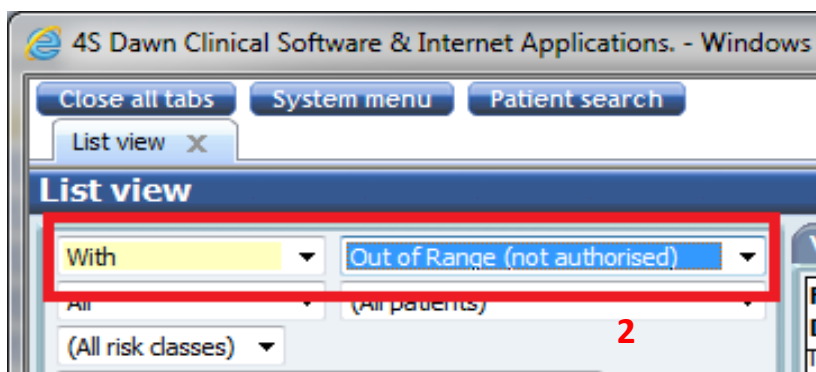


Using List Views to identify patients out of Range

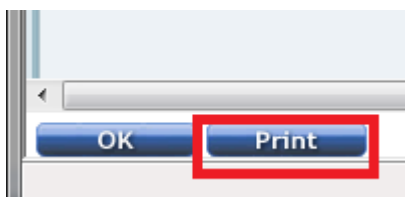
1. In section 2 click **“Work List”**.



2. In the first row of drop down menus select **“With”** and **“Out of Range (not authorised)”**.



3. To print a list click **“Print”** at the bottom of the screen.



Safety Check:

- Check that all the required list views have been set up correctly and are available for use.
- For each list view, check that the correct fields are displayed.
- For each list view, check that each filter brings up the correct patients and that no patients meeting the criteria are missing.
- For each list view, make sure that users are aware of the correct filters to apply to select the correct subset of patients.
- Filter on clinics if you have a lot of results, this will reduce the amount of results on the screen at once and make it easier to find specific results.